Year 2 – Non-fiction texts

**Instruction text: An instruction text is a text that explains to someone how to do something, such as bake a cake, play a game or work a DVD player.**

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| **Features of instructions** |
| I used a ‘How to’ title. |
| I used an introduction to hook the reader. |
| I used a ‘You will need’ subtitle. |
| I gave two lists: equipment and materials. |
| I used numbered instructions in the right order. |
| I used a ‘bossy’ verb in the present tense to begin each instruction. |
| I used an impersonal tone (no ‘you’ or ‘I’.) |
| I linked diagrams to instructions. |
| I used labels, arrows, lines and keys. |
| I included a short conclusion to suggest the next action. |

**Explanation text: An explanation text is a non-fiction text which describes a process, for example: the water cycle, how bees make honey or how a car is made.**

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| **Features of explanation text** |
| I used the present tense. |
| I used a heading in a large, clear font. |
| My main text is written in the order that things happen. |
| I used illustrations and diagrams with labels and captions. |
| I used arrows to show the order things happen. |
| I used subheadings to give extra information. |
| I used sentences beginning with a capital letter and ending with a full stop. |

**Information text- An information text is a piece of non-fiction writing which gives information about a particular thing (for example: an elephanct, Ancient Egypt, recycling or volcanoes). Information texts are sometimes called non-chronological reports, because they are giving information about something without mentioning the order in which it happened.**

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| **Features of information leaflet** |
| My front cover and title give clues to contents. |
| I included a contents page to guide reader. |
| My first sentence gives the topic and an important fact. |
| I used headings and subheadings to organise information. |
| I used questions as headings to hook the reader. |
| I used the present tense. |
| I used captions to give more information about illustrations. |
| I used labelled diagrams to help the reader. |
| I included a blurb on the back cover to hook the reader a blurb. |